

Midday Manager



Grade: 5

Contract Type: Term-time only

Hours: 6 ¼ hours per week (11:45 – 1pm) Monday to Friday.

Salary: £13.05 per hour paid pro rata

Closing Date: Thursday 2nd October 2025

Are you passionate about creating a safe, structured and enjoyable environment for pupils during lunchtime? We are seeking a dedicated Midday Manager to lead and develop our team of Midday Supervisors, ensuring the health, safety, welfare and security of all pupils during the midday break.

About the Role

As Midday Manager, you will play a key role in managing lunchtime operations, coordinating staff and ensuring pupils are supported in line with their individual needs. You'll work closely with the Head Teacher, teaching staff and other professionals to maintain a positive and inclusive school environment.

Key Responsibilities

- Lead and organise the team of Midday Supervisors to ensure effective lunchtime coverage.
- Maintain good order and discipline among pupils, promoting safe and respectful behaviour.
- Develop and implement activity, sport, and games schedules for pupils.
- Respond to and report accidents and incidents in line with school policies.
- Ensure staff are familiar with and adhere to school policies, including behaviour and safeguarding.
- Liaise with professionals such as dieticians and physiotherapists to support pupils' individual needs.

What We're Looking For

- Strong leadership and organisational skills.
- Experience working with children in a school or similar setting.
- Ability to manage behaviour and respond calmly to incidents.
- A commitment to safeguarding and promoting the welfare of children.
- Flexibility to attend training and meetings outside normal hours when required.

Additional Information

- This post is subject to an Enhanced DBS check.
 - Training and development opportunities will be provided.
 - Expenses are paid in accordance with local conditions of service.
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Ready to make a difference?

Apply now and help us create a safe, engaging, and supportive lunchtime experience for every pupil.

Safeguarding Statement:

Little Bowden School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. We particularly welcome applications from under represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.